



# **FORWARD PLAN**

**1 July 2019 - 3 November 2019**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 9GA  
Tel No. 01904 551031**

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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

**EXECUTIVE FORWARD PLAN**  
**ALPHABETICAL LIST OF ENTRIES**

<b>ITEM</b>	<b>PAGE NO</b>
Academy Conversion of the Danesgate Community	37
Annual report on financial inclusion and welfare benefits activities	20
Application for Community Right to Bid under the Localism Act 2011	13
Business Rate Support and the Councils Property Planning	34
Capital Programme Outturn	8
Children in Care Residential Commissioning Plan	22
Council Support Local Bus Services	17
Developing the next Council Plan	16
Earswick Neighbourhood Plan – Referendum Result and (anticipated) Adoption (dependent on result)	10
Economy & Place Capital Programme – 2019/20 Consolidated Report	32
Health and Safety Annual Report 2018/19	35
*High Streets Heritage Action Zone Fund Expression of Interest submission	26
Junction Alterations – Bishopthorpe Road / Scarcroft Road	33
PROW: Definitive Map Modification Order application to record a public footpath between Chantry Lane, Bishopthorpe and Acaster Malbis 3	29
PROW: Definitive map modification order to record a public footpath in woodland adjacent to Windmill Lane, Heslington	31

<b>ITEM</b>	<b>PAGE NO</b>
PROW: Review of Definitive Map Processes and impact of imminent implementation of the Deregulation Act 2015	24
Q1 19-20 Finance and Performance Monitor	36
Q4 18-19 Finance and Performance Monitor	12
Schools Capital Programme, 2019-2022	18
*The Economic Impact of Business Rates for York and its City Centre	28
Treasury Management Annual Report & Review of Prudential Indicators	6
Ward Committees: Refreshing the Approach	39
York Central Update	14
York Learning Services Strategic Plan 2019/20	25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/06/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Treasury Management Annual Report & Review of Prudential Indicators

**Description:** Purpose of the report: To provide the annual treasury management review of activities and the actual prudential and treasury indicators.

**Wards Affected:** Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.  
All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 17/06/19

**Lead Member:** Councillor Nigel Ayre

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact the report author for further details.

**Process:** All relevant officers and members.

**Consultees:**

**Background Documents:** Treasury Management Annual Report & Review of Prudential Indicators

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 01/07/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/06/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Capital Programme Outturn

**Description:** Purpose of the Report: To provide Members with the outturn position on the Capital Programme.

Members will be asked to note the outturn and recommend to Full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain **Deadline for Report:** 17/06/19

**Lead Member:** Councillor Nigel Ayre

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a



key decision e.g. the  
award of a contract.

**Making Representations:** Please contact the report author for further details.

**Process:** All relevant officers and members.

**Consultees:**

**Background Documents:** Capital Programme Outturn

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on: 01/07/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/06/19

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Earswick Neighbourhood Plan – Referendum Result and (anticipated) Adoption (dependent on result)

**Description:** Purpose of report: To inform Members of the outcome of the Referendum and the necessary actions depending on the outcome of the Referendum on the 2nd May 2019.

The report will recommend that Members note the outcome of the Referendum on the 2nd May 2019 and depending on the outcome will either recommend that Members formally 'make' the Earswick Neighbourhood Plan and adopt it as Council policy or reject the Plan.

This will be done in line with the Regulations following the outcome of the referendum on 2nd May.

**Wards Affected:** Strensall Ward

**Report Writer:** Anna Pawson      **Deadline for Report:** 13/06/19

**Lead Member:** Councillor Andrew Waller

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Anna Pawson

anna.pawson@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Previous consultations have taken place at area designation stage (9th December 2015), 1st pre-submission stage (20th November 2016–7th January 2017), 2nd pre-submission stage (4th December 2017 – 5th February 2018) and submission stage (4th October – 15th November 2018). Residents of Earswick Parish will have voted in a Referendum on 2nd May 2019 and answer the following question 'Do you want City of York Council to use the Neighbourhood Plan for Earswick to help it decide planning applications in the neighbourhood area?'

Consultees included in Schedule 1 of the Neighbourhood

Planning (General) Regulations 2012, and people who live, work and do business in the parish of Earswick. All residents on the electoral register and living in Earswick will be permitted to vote in the Referendum.

**Consultees:**

**Background Documents:** Earswick Neighbourhood Plan – Referendum Result and (anticipated) Adoption (dependent on result)

**Call-In**

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 01/07/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/06/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q4 18-19 Finance and Performance Monitor

**Description:** Purpose of the Report: To provide overview of the councils overall finance and performance position at the end of Q4.

**Wards Affected:** Members will be asked to note and approve the report.  
All Wards

**Report Writer:** Ian Cunningham, **Deadline for Report:** 17/06/19  
Debbie Mitchell

**Lead Member:** Councillor Nigel Ayre

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Ian Cunningham, Debbie Mitchell

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** Please contact report author for further details.

**Process:** Please contact report author for further details.

### Consultees:

**Background Documents:** Q4 18-19 Finance and Performance Monitor

### Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 01/07/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 15/07/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Application for Community Right to Bid under the Localism Act 2011

**Description:** Purpose of Report: Presents applications to list The Hurst Hall Community Centre, Border Road, Strensall Camp, York and Golden Ball Public House, 2 Cromwell Rd, Bishophill, as assets of community value.

The Executive Member will be asked to make a decision on whether The Hurst Hall Community Centre and Golden Ball Public House should be added to the list of assets of community value.

- The decision to add Lendal Post Office to the list of assets of community value has been deferred.

**Wards Affected:** Guildhall Ward; Micklegate Ward; Strensall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Tim Bradley

tim.bradley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Property owners and occupiers.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/08/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/07/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** York Central Update

**Description:** Purpose of Report: The report provides an update on York Central and responds to the decision by the Secretary of State not to call in the planning decision and seeks agreement to submit a Reserved Matters planning application for the first phase of enabling infrastructure. The report will also consider the financial options to release further budget to take the project forward in the absence of a Housing Infrastructure Fund (HIF) decision.

The Executive will be asked to agree the submission of York Central Reserved Matters planning application for the first phase of enabling infrastructure and agree the release of funding for the first phase of infrastructure.

It has not been possible to give 28 clear days notice of the intention to make this Key Decision. The reason why compliance has not been possible in this instance is to respond to the decision by the Secretary of State not to call in the planning decision and to consider the financial options to continue project work, within timescales, in the absence of a HIF funding decision.

**Wards Affected:** Holgate Ward; Micklegate Ward

**Report Writer:** Tracey Carter **Deadline for Report:** 08/07/19

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Tracey Carter, Assistant Director-Regeneration and Asset Management

tracey.carter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant

if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:** York Central Update

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/08/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/07/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Developing the next Council Plan

**Description:** Purpose of the report: To propose a framework for the next Council Plan and to seek approval to begin a city-wide conversation on how to achieve the right outcomes

Members will be asked to consider and agree the framework for the next Council Plan.

**Wards Affected:** All Wards

**Report Writer:** Will Boardman **Deadline for Report:** 08/07/19

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Chief Executive

**Contact Details:** Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

### Making Representations:

**Process:** The paper will outline the proposed consultation with Members, staff, residents and other stakeholders.

### Consultees:

**Background Documents:** Developing the next Council Plan

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/08/19



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/07/19

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Council Support Local Bus Services

**Description:** Purpose of Report: The report sets out options for the award of local bus contracts following a competitive tendering exercise.

Members will be asked to give consideration to options for local bus services currently operating with financial support from the Council, in light of the budget currently allocated to this area.

**Wards Affected:** All Wards

**Report Writer:** Sam Fryers **Deadline for Report:** 04/07/19

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Sam Fryers

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:** Council Support Local Bus Services

### Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 12/08/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/07/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Schools Capital Programme, 2019-2022

**Description:** Purpose of Report: The report will outline the major projects in the schools capital programme which will involve the use of basic need funding. These projects will include the capital projects linked to the Inclusion Review and the need for additional secondary school places in the East and South of the city.

Members will be asked to decide how to meet the sufficiency duty.

This item will now be considered by the Executive on 18 July 2019 to allow for feasibility studies to be completed and more detail to be provided on secondary school placement options.

**Wards Affected:** All Wards

**Report Writer:** Maxine Squire

**Deadline for Report:** 08/07/19

**Lead Member:** Executive Member for Education, Children and Young People

**Lead Director:** Corporate Director of Children, Education and Communities

**Contact Details:** Maxine Squire, Assistant Director, Education and Skills, City of York Council

Tel: 01904 553007

maxine.squire@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** The development of the capital projects will involve statutory consultation as part of the planning permission process for each of the projects. Local residents, other schools, governors, academy trust boards and the Department for Education have been consulted.

**Consultees:**

**Background Documents:** Schools Capital Programme, 2019-2022

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/08/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/07/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Annual report on financial inclusion and welfare benefits activities

**Description:** This paper will update Executive on:

- financial inclusion (FI) activity during 2018/19 including delivery of FI grant schemes
- an update on benefits statistics and performance as administered by the council including the York Financial Assistance Scheme
- any ongoing impact of recent and imminent welfare benefits changes in York, including Universal Credit, and importantly the support available for residents in dealing with these challenges.
- Action planned to implement the agreed recommendations from the Financial Inclusion Scrutiny Review

The Executive will be asked to note the report and approve the actions to deliver the agreed recommendations from the Financial Inclusion Scrutiny Review.

**Wards Affected:** All Wards

**Report Writer:** Pauline Stuchfield      **Deadline for Report:** 08/07/19  
**Lead Member:** Councillor Denise Craghill  
**Lead Director:** Corporate Director of Customer and Corporate Services  
**Contact Details:** Pauline Stuchfield, Assistant Director - Customer Services and Digital

pauline.stuchfield@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** Feedback from Financial Inclusion Steering Group and Advice  
York partners will be sought on up to date city wide data.

### Consultees:

**Background Documents:** Annual report on financial inclusion and welfare benefits activities

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on: 12/08/19



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/07/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Children in Care Residential Commissioning Plan

**Description:** The report provides recommendations which will deliver better outcomes for Children in Care by reducing the number of Out of Area (OOA) placements and Independent Fostering Agencies and by increasing residential sufficiency within the City.

The report provides four options to respond to the needs of Children in Care identified through a gap analysis. The different cost implications and analysis of each option are outlined in the paper.

The options have been identified as part of the overall Children Service's Placement Review.

**Wards Affected:** All Wards

**Report Writer:** William Shaw      **Deadline for Report:** 08/07/19  
**Lead Member:** Executive Member for Children, Young People and Education  
**Lead Director:** Corporate Director of Children, Education and Communities  
**Contact Details:** William Shaw, Principal Officer - Project Implementation

william.shaw@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less.

Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Early discussions and briefings have taken place with all key stakeholders. This will continue following Executive agreement. Social work professionals, partner agencies including Health and Police, children and young people, external partners, internal CYC specialists including property, legal, finance and procurement.

**Consultees:**

**Background Documents:** Children in Care Residential Commissioning Plan

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/08/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 18/07/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** PROW: Review of Definitive Map Processes and impact of imminent implementation of the Deregulation Act 2015

**Description:** Purpose of report: This report presents a review of the council's definitive map processes, practice and Statement of Priorities following a Local Government Ombudsman finding that the council is at fault in regard to the length of time it takes to determine definitive map modification order applications to add unrecorded public rights of way to the Definitive Map and Statement.

The Executive will be asked to support the findings of the review and authorise the necessary changes to avoid a finding of maladministration against the council.

**Wards Affected:** All Wards

**Report Writer:** Alison Newbould      **Deadline for Report:** 08/07/19

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Alison Newbould

alison.newbould@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** The review relates to the internal processes the council uses to meet its statutory obligations. As such, no public consultation is required.

### Consultees:

**Background Documents:** PROW: Review of Definitive Map Processes and impact of imminent implementation of the Deregulation Act 2015

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on: 12/08/19



## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Culture, Leisure & Communities  
[previously Executive Member for Culture, Leisure and Tourism]

**Meeting Date:** 22/07/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Learning Services Strategic Plan 2019/20

**Description:** Purpose of Report: The report will set out York Learning Services' strategic plan for the academic year 2019/20.

**Wards Affected:** The Executive Member will be asked to approve the plan.  
All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Darryl Smalley

**Lead Director:** Corporate Director of Children, Education and Communities

**Contact Details:** Angela Padfield, Interim Head of York Learning

angela.padfield@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

02/09/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 22/07/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** High Streets Heritage Action Zone Fund Expression of Interest submission

**Description:** Purpose of Report: As part of central government's Future High Street Fund £44m was set aside for High Streets Heritage Action Zone funding to be administered through Historic England. The bid criteria for this funding stream was announced in May and followed an Expression of Interest (Eoi) format to determine which successful bids proceed to full business case. The deadline for Eoi submissions is 12 July 2019.

Following discussions with stakeholders, interested parties and Historic England the proposal identified as most appropriate for the bid criteria was a York Conservation Trust (YCT) led project to restore Herbert House (formerly housing Jones the Bootmaker), the adjacent Lady Peckett's Yard, and the wider Pavement streetscape. If successful the project would be match funded by YCT. There is no council funding commitment associated with the bid. Should any complimentary highway or public realm improvements be identified at business case stage then there may be the possibility of existing highway maintenance budgets being applied, but this would be considered on its merit at that time through the appropriate decision making process.

If successful the YCT funding bid will secure significant national funding in to the city - matched by a third party - to restore and bring back in to full use a hugely important existing heritage building.

The Executive Member will be asked to note the council's support as a co-signatory to York Conservation Trust's Expression of Interest to central government's High Streets Heritage Action Zone Fund.

The Council aims to give the same 28 day notice of non-key decisions as it does for key decisions. However, in this instance this items will not have been on the forward plan for 28 days before the decision is taken. The date of this decision session has had to be rescheduled and this is the only available date on which this meeting could be rearranged for this item to be considered.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:** Andy Kerr

andy.kerr@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further information.

**Process:** All relevant officers and members were consulted.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

12/08/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 22/07/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** The Economic Impact of Business Rates for York and its City Centre

**Description:** Purpose of Report: To update the Executive Member on the impact of business rates on the York economy.

The Executive Member will be asked to note the contents of the report.

- The Council aims to give the same 28 day notice of non-key decisions as it does for key decisions. However, in this instance this item will not have been on the forward plan for 28 days before the decision is taken. The date of this decision session has had to be rescheduled and this is the only available date on which this meeting could be rearranged for this item to be considered.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** All relevant internal officers and members have been advised.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/08/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 25/07/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** PROW: Definitive Map Modification Order application to record a public footpath between Chantry Lane, Bishopthorpe and Acaster Malbis 3

**Description:** Purpose of report: For the Executive Member to consider evidence submitted in support of a DMMO application to add a footpath to the definitive map in the Ward and Parish of Bishopthorpe and to determine whether or not to authorise the making of an order under the Wildlife and Countryside Act 1981.

The Executive Member will be asked to either authorise the making of the DMMO to record the footpath on the definitive map and statement, or not.

**Wards Affected:** Bishopthorpe Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Russell Varley, Definitive Map Officer, Transport Service-Rights of Way

russell.varley@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Bishopthorpe Parish Council, Ramblers Association, British Horse Society, Byways and Bridleways Trust, York Cycling Campaign, British Driving Society, Cyclists Touring Club, York Marine Services, York RI, The Church Estate, Charity of Thomas Annotson, Messers N & S Masterman, St. Andrew's Trust Bishopthorpe, Mr S Buckley, Mr R. Parker, Mr P. Mandy, Mr C. Warriner, The Church Commissioners, Ms M. Baylis, York RI Sailing Club. Ward Cllrs affected.

**Process:** An initial consultation has been carried out with the affected land owners, representatives of user groups and Bishopthorpe Parish Council. If the DMMO is made then a further period of 42 days statutory consultation will be held.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

12/08/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 25/07/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** PROW: Definitive map modification order to record a public footpath in woodland adjacent to Windmill Lane, Heslington

**Description:** Purpose of report: Following the Executive Member decision of 14 February 2019 to make the order, no objections to the order were received so the report is seeking authorisation to confirm the order.

The Executive Member will be asked to either authorise the confirmation of the DMMO to will record the footpath on the definitive map and statement, or not.

**Wards Affected:** Hull Road Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Russell Varley, Definitive Map Officer, Transport Service-Rights of Way

russell.varley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

Heslington Parish Council, Ramblers Association, British Horse Society, Byways and Bridleways Trust, York Cycling Campaign, British Driving Society, Cyclists Touring Club, University of York, York St John University, Northern Electric plc. Ward Cllrs affected.

**Process:**

An initial consultation has been carried out with the affected land owners, representatives of user groups and Heslington Parish Council. If the DMMO is made then a period of 42 days statutory consultation will be held.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/08/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 25/07/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Economy & Place Capital Programme – 2019/20 Consolidated Report

**Description:** Purpose of the Report: To report on the addition of carryover funding from 2018/19 into the 2019/20 EAP capital programme, and amendments to scheme allocations where required to reflect latest cost estimates and scheme progress.

The Executive Member will be asked to approve the carryover schemes and funding from the 2018/19 capital programme, and amend the current budget for the 2019/20 capital programme.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/08/19



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 25/07/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Junction Alterations – Bishopthorpe Road / Scarcroft Road

**Description:** Purpose of report: A decision is required to approve the proposed alterations to the Bishopthorpe Road / Scarcroft Road Junction.

The Executive Member will be asked to consider the options outlined in the report and approve officer recommendation.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Stuart Andrews, Transport Systems Project Manager

stuart.andrews@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Various stakeholders.

**Process:** A consultation has been carried out to offer key user groups an opportunity to have their say on the proposed scheme.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

12/08/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 06/08/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Business Rate Support and the Councils Property Planning

**Description:** Purpose of report: This report sets out the existing support available to York businesses both statutory and discretionary. It also provides information on the council's role as a landlord in shaping the city retail economy.

The Executive Member will be asked to note the contents and consider how the influence of these support mechanisms can be used to sustain and develop a vibrant and planned commercial future for the city.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Councillor Andrew Waller

**Lead Director:**

Corporate Director of Customer and Corporate Services

**Contact Details:**

David Walker

david.walker@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/09/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 12/08/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Health and Safety Annual Report 2018/19

**Description:** Purpose of Report: To update the Executive Member on the Council's Health & Safety arrangements, key areas of work of the Health & Safety Service in 2018/19 plus an update on the performance of the H&S shared service with North Yorkshire County Council.

The Executive Member will be asked to note the report and identify any areas for future reporting.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Nigel Ayre

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Stuart Langston, Shared Head of Health and Safety

stuart.langston@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/09/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/08/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q1 19-20 Finance and Performance Monitor

**Description:** To provide overview of the council's overall finance and performance position at the end of Q1.

**Wards Affected:** Members will be asked to note and approve.  
All Wards

**Report Writer:** Ian Cunningham, **Deadline for Report:** 16/08/19  
Debbie Mitchell

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Ian Cunningham, Debbie Mitchell

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q1 19-20 Finance and Performance Monitor

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on: 02/09/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/08/19

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Academy Conversion of the Danesgate Community

**Description:** Purpose of Report: There are a number of complex issues related to the conversion of the Danesgate Community to academy status. These include land and access issues which will need to be agreed as part of the land lease to the academy trust.

The Local Authority will also need to agree the number of pupil places that it wants to commission as Danesgate is an alternative provision academy and therefore does not have a planned admission number (PAN) in the same way that a mainstream or special school has.

**Wards Affected:** All Wards

**Report Writer:** Maxine Squire      **Deadline for Report:** 14/08/19  
**Lead Member:** Executive Member for Education, Children and Young People  
**Lead Director:** Corporate Director of Children, Education and Communities  
**Contact Details:** Maxine Squire, Assistant Director, Education and Skills, City of York Council  
Tel: 01904 553007  
maxine.squire@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** An academy conversion steering group has been meeting monthly to ensure that consultation between the Local Authority, the Danesgate Community and the South York Trust has been taking place. The introduction of the residents parking scheme has involved consultation with the Fulfordgate residents. Discussions about the land to be included in the academy lease has involved consultation with the Department of Education, The Steiner School, York Museums Trust and local residents.

### Consultees:

**Background Documents:** Academy Conversion of the Danesgate Community

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 07/10/19



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/08/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Ward Committees: Refreshing the Approach

**Description:** This report provides an update on budget resources allocated to the council's wards. It proposes options for using the various funding streams allocated together with approaches to deepening the council's engagement with local residents.

The Executive will be asked to agree the proposals to develop the council's approach to ward working.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft      **Deadline for Report:** 16/08/19  
**Lead Member:** Executive Member for Culture, Leisure and Communities  
**Lead Director:** Corporate Director of Children, Education and Communities  
**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Ward Committees: Refreshing the Approach

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on: 02/09/19